

Your instruction to set up a

New Standing Order



This form is for printing & use by you alone.

Please return the original form as photocopies are not acceptable.
Important - we cannot set standing orders up on savings accounts.

1 Your details

Your full name or name of business	Sort code to be debited	Account number to be debited
Your contact telephone number	Branch name of your bank	

2 Details of your standing order

Does this instruction replace any existing standing order instructions?	Yes ☐ No ☐	Payment amount
If yes please give details in special instructions below and arrange to cancel them. Recipient's name Friends of St Dunstan's, Cranbrook Recipient's bank and branch name Lloyds Bank, Cranbrook, Kent Recipient's sort code (6 digits) 3 0 9 2 3 6 Recipient's account number (8 digits) 2 4 4 6 5 9 6 0 How often do you want the payments made? Weekly ☐ 4 Weekly ☐ Monthly ☐ Quarterly ☐ Half yearly ☐ Yearly ☐ Other frequencies (give details) ☐ Please give any special instructions - <i>eg. existing standing order</i> 		£
		Payment in words
		Start date (DD-MM-YY)
		Make payments until:
		☐ Further notice
		Date (DD-MM-YY)

3 Your agreement with us

I/we authorize you to debit my/our account, in accordance with the details in section 2. This request is addressed to the bank which holds my/our account.	Your signature(s) Date
Once you have completed this form, please post it to your bank.	

For bank use only	Branch stamp
ID type and reference number 	
Sort code 	
SMD checked ☒	